

**Minutes of a meeting of STANFORD IN THE VALE PARISH COUNCIL held on  
Wednesday 1st September 2021 in the Village Hall**

**Present:** Cllr. Middleton (Chair)      Cllr. Warren      Cllr. Bailey  
Cllr. Dixon      Cllr. Howes      Cllr. Jenkins  
Cllr. Ash (OCC)      Cllr. Boyd (VWHDC)

**01/09/21 To receive apologies and reason (If offered)**

Cllr. Williams (Business)      Cllr Williams Cuss (Holiday)      Cllr. Lews (Holiday)  
Cllr. Isaacs (Self-isolating)      D.M. Dew (Clerk) (Holiday)  
(Cllr. Warren took the minutes)

**02/09/21 To receive Declarations of Interest from Cllrs on any agenda item**

Item 14 Accounts for payment – Cllr. Middleton

**03/09/21 To receive, approve & sign as a true record minutes of Annual Parish Meeting 5<sup>th</sup>  
May 2021**

Minutes not yet circulated.  
*Item to next agenda.*

**04/09/21 To receive, approve & sign as a true record minutes of meeting of Parish Council 7<sup>th</sup>  
July 2021**

ON THE RESOLUTION OF Cllr. Bailey  
SECONDED BY Cllr. Warren  
IT WAS RESOLVED that the minutes be signed as a true record  
There was 1 abstention, Cllr. Jenkins being absent from the July meeting

**05/09/21 To receive report of Planning/Finance Committee**

As circulated.

**06/09/21 To receive report of County Councillor**

**Covid-19 control** Update on case numbers provided.

**Vaccinations** Update on vaccination status in Oxfordshire provided.

We are reminding young people aged 16 to 18 that the COVID vaccine is available to them. Children aged 12 to 15, who have an underlying condition which puts them at risk of serious illness if they are infected with COVID, or who live with adults who are at increased risk of serious illness from the virus, are also being offered a vaccination.

**Afghan resettlement support**

Donations are being sorted through to allocate them according to family needs. Whilst we do this, **OCC has put a temporary pause on further donations.** Email [afghan.donationsupport@oxfordshire.gov.uk](mailto:afghan.donationsupport@oxfordshire.gov.uk) for more information.

**Invicta National Academy- Free online catch-up tutoring.**

Cllr Ash supported the Invicta National Academy with a small portion of Councillor priority funds for free on-line tutoring. Country Cllr Ash would like feedback from parents and schools.

**Bus Service Improvement plan survey- deadline 13<sup>th</sup> September.**

Oxfordshire have opened a consultation for Bus Service Improvement Plan and a request for views is open. Part of the plan to develop an enhanced partnership in which the Council and bus operators will work much more closely together to deliver a step-change in bus service provision. Responses will be aggregated and reported to Cabinet later this September.

**Bus 'build-outs'**

Several bus build-outs have recently been installed across the County. If you have a bus stop in your Parish that would benefit from one then please let me know.

### **Parking enforcement changes- 1<sup>st</sup> Nov 2021**

A reminder that the way parking is controlled in parts of the county is set to change in a bid to create safer roads and help traffic flow more freely. The Government has approved our bid to take on responsibility for civil parking enforcement. We already enforce parking in Oxford City and West Oxfordshire and will now take over from Thames Valley Police in the Vale of White Horse district, which is currently expected to be on 1 November 2021.

Stanford in the Vale specific items- top 3 priorities:

#### **Recreation ground. QE2.**

Phone call with Cllrs. Middleton and Isaacs to be arranged, followed by a site visit.

#### **Drainage outside the co-op.**

Cllr. Ash is aware that this is a major issue that needs to be resolved.

#### **Mirror by the Co-op**

Sheards Lane onto the High Street. The Co-op supermarket is just to the left of the exit and people park very close to the exit. The problem could be solved by a mirror on the opposite wall. Awaiting chasing the relevant OCC Officer for assessment and action.

Cllrs. reiterated the importance of resolving drainage problems outside the CoOp.

Following Cllr. Ash's report, the Parish Council discussed a response to bus survey (above). Cllr. Middleton to collate a response based on responses received from Cllrs. during the meeting and forward to Cllr. Ash before the survey deadline.

**07/09/21**

#### **To receive report of District Councillor**

**Covid** – If there should be any changes the Vale will keep Town and Parish Councils informed. In the meantime we encourage you to keep a watching brief on the Vale's website. As many of the villages in our Ward are served by Swindon Health services it is noted that there has been a significant increase in the infection rate and the number of Covid patients being treated at Great Western Hospital. A number of the in-patients are in the 20-30 age group.

**Garden Waste Service** – The suspension of the garden waste service continues. There is no indication at the time of writing when any service will resume. Extraordinary Council Meeting to discuss to be held at the Council's offices – 135 Milton Park Didcot on Tuesday 21 September at 7pm. If you wish to speak you are requested to register with Democratic Services by 5pm on Monday 20 September. Speakers are encouraged to attend remotely using Microsoft Teams.

**Afghan Refugees** – The Vale is working closely with the County Council and other Oxfordshire partners to assist with finding suitable accommodation, health, education and other services. The County Council is the lead organisation. Cllr. Boyd would like to thank the residents who have contacted him on this issue; he has passed on your suggestions and emails.

**Planning** – Currently working with Parish Councils and residents on several applications and enforcement issues including Croft Meadow, Stanford (Waste Management on site)

**Oxfordshire Plan 2050** – Parish Councils are encouraged to respond to the consultation on the Oxfordshire Plan 2050 Reg 18. The consultation is online at [oxfordshireopenthought.org](https://oxfordshireopenthought.org). The Plan will set out the framework for future planning decisions on housing and infrastructure needs and closes on 8 October.

**Joint Local Plan 2041**- Part of the new Joint Local Plan is a Joint Statement of Community Involvement (SCI). This document will set out who, how and when the Councils will engage with local communities as part of the planning process. The consultation is open until midnight on Wednesday 20 October. It is recommended to comment by using the online comment form.

The "Call for Land and Buildings Available for Change" is an invitation to landowners, developers, community groups and others to submit potential development sites for the councils to consider for inclusion in the new Joint Local Plan. The responses are due to be returned by Midnight on 30 September.

**Climate Emergency Advisory Committee** – The next two meetings of this Committee have been arranged for 4 October and 10 January 2022.

**Electric Vehicles** Work is continuing with the County Council regarding installation of charging points. It is anticipated that all will be completed by next March.

**Civil Parking Enforcement** – The County Council has confirmed that the new scheme will “go live” on 1 November. Under the new powers officers will be able to enforce the majority of restrictions where traffic orders and regulatory signs and lines are in place. It should be noted that problems such as pavement parking are not automatically enforceable unless there are formal restrictions in place. In order for the scheme to settle PCN’s (Penalty Charge Notices) will not be issued until January 2022.

**White Horse Community Lottery** – The lottery was launched on Monday 14 June.

**Consultations** – There are a few consultations for people to have their say these include the following:

**Oxford City Council’s** consultation portal: Have your Say on the Ox-Cam Arc - Open until 12 October

**OCC Household Waste Recycling Centres (HWRC’S)** – Open until 27 September

From October I will be holding surgeries in both Uffington and Stanford every other month, I will advertise details to parish councils to share to residents.

**08/09/21 Questions/comments from Parishioners**

Question about Thatches Barn development which is being discussed later in the meeting, in particular concerns were raised about the loss of a barn owl habitat.

**09/09/21 To receive report of Clerk**

**Broken Fence Farm Piece** – This is not our responsibility. Needs reporting on Fix my Street and to District Council.

**Graffiti and wire mesh problems at MUGA** – The parish council’s maintenance contractor to be asked to fix. Vandalism to be reported to the police who have a crime reference for village vandalism.

**10/09/21 To receive report of Chairman inc items for next agenda**

Graffiti has been reported on FixMyStreet - acknowledgement received that clean-up will be scheduled for some of the items - will continue to keep an eye on it.

Productive and helpful meeting with Ramblers footpath warden (Cllrs. Middleton and Isaacs in attendance) to identify priorities for maintenance repair - hoping to target area to the south of the village for improvement.

I have been in contact with the football club to update them on our plans for the QEII

On that topic we have agreed way forward with the district council re: archaeological investigations - magnetometer survey to be commissioned - expect to extend the decision date to autumn. My thanks to Cllr. Boyd for attending a site visit.

Repeated instances of fly tipping on the Millennium Green – highlights the need to progress CCTV I would like to see meetings of both Millennium Green Trust and Recreation and Leisure sub-committee scheduled as we are blocked from progressing some business.

Speaking to Biffa about missing collections of bin in skate park.

I have reviewed the draft financial regulations circulated by Cllr. Lewis and fed comments back to - see agenda item 17.

Nice to note that some of the fruit trees in the community orchard are bearing fruit already.

**11/09/21 To receive Correspondence**

**Letter from David Wilson Homes** Re: Land west of Faringdon Road, Stanford in the Vale, Oxfordshire – applications P21/V1506/FUL & P21/V1281/FUL. Council feels comments previously submitted are still valid and concerns remain about where the maintenance bay is sited. Details of

the planning amendment 1 still to be reviewed as is arrived after the deadline for this meeting. Cllr. Middleton to request extension to response date to allow for proper consideration by Council.

**Parking request on Upper Green** – Concerns about setting a precedent if this was allowed as we are trying to protect all the Village Greens. Cllr. Middleton to suggest they ask about the Village Hall Car Park as an alternative.

**12/09/21 To discuss Street Names (6) for planning application P21/V1281/FUL**

It was suggested that Whistler Way be extended into this new estate.

Based on the names on the First World War & Second World War memorials these are our other 5 suggestions - Wolters Way, Parsons Grove, Hawkins, Chamberlayne Way, Wallis Way.

Cllr Warren will forward to the VWHDC.

**13/09/21 To discuss Planning Applications**

**P21/V2263/HH – 17 Van Diemens – Alterations to grass verge & dropped kerb**

ON THE RESOLUTION OF Cllr. Howes

SECONDED BY Cllr. Bailey

IT WAS RESOLVED that NO OBJECTIONS to the application, but we are concerned about the loss of the grass verge. We request consideration is given to either narrowing the width of the dropped kerb so that less of the grass is lost and/or replacing the grass verge with grass pavers (e.g Bodpave) so that the grass is retained.

All in favour.

**P21/V2330/N4B – Thatchers Barn Horsecroft – Conversion of ex-barn into 2 x 4 bedroom dwellings**

Parishioners who had written to Council to be asked to send their comments to VWHDC.

ON THE RESOLUTION OF Cllr. Bailey

SECONDED BY Cllr. Dixon

IT WAS RESOLVED that we OBJECT to the application on the following grounds:

1. We believe the development does not meet the requirements for permitted development under Class Q. The cumulative floor space of the dwellings must not exceed 465 square metres. The proposals set out that the existing footprint is 373 sq. metres & has an existing floor area of 360 sq metres. This will create 2x dwellings of 223 sq metres = 446 sq. metres, without changing the footprint. Unfortunately the applicant has not provided an existing/proposed plan for comparison, BUT measuring the proposed plans, we estimate the ground floor of both dwellings to be approx 360 sq. metres (inc. car port) and the first floor to be the same less approx 60 sq. metres (being the first floor equivalent area of the car port), thus totalling 660 sq. metres. We suggest therefore that the cumulative floor space exceeds 465 sq. metres on this basis.

2. The SITV Neighbourhood Plan Wildlife Survey Mar - Jun 2017 notes that "Barn Owls [are] seen over fields and neighbouring gardens [in the village and surrounding areas] from March to May." The barn owl is on Schedule 1 of both the Wildlife and Countryside Act, 1981 and The Wildlife (Northern Ireland) Order, 1985; therefore the birds, their nests, eggs and young are fully protected at all times throughout the UK. The evidence of the NP is corroborated by numerous recent sightings reported to us by residents. This development will clearly destroy important habitat for this protected wildlife species.

3. The access to the dwellings is inadequate. Access is via a private road after the bridge, but the applicant has not demonstrated how they would encourage non-car use, inc. pedestrian access to/from the site, nor how the existing popular pedestrian route of Horsecroft will be safeguarded. Additionally, the private road is also a registered Bridleway, and the increased residential traffic along here would likely have a detrimental impact to the bridleway There is clear potential for conflict between vehicular traffic accessing the property and walkers, cyclists and horse riders using the bridleway, and indeed the applicant's DAS states that Horsecroft is "a well-used route for walkers and residents of Stanford Village alike". Additional traffic will only exacerbate

these issues. We would also highlight that there are existing issues with drainage/flooding affecting both the adopted and unadopted sections of Horsecroft.

4. The development is outside the existing built-up area of the village, not part of the strategic development sites, nor earmarked in the emerging Neighbourhood Plan. It is essentially a house in the countryside. VWHDC Core Policy 4 Development in open countryside will not be appropriate unless specifically supported by other relevant policies as set out in the Development Plan or national policy. NPPF Para 79 sets out when development of isolated homes in the countryside should be permitted. In our opinion these provisos do not cover this development.

5. The development has no amenity space for its residents.  
All in favour.

**14/09/21 To approve Accounts for Payment**

As received from Cllr. Lewis (RFO):

1. Accounts for Payment 31 July (the items that have been marked with a X are those included in the reconciliation against the bank statement at 31.07.21 (£5,264.76), the "New Transactions" are items that have been entered into Quickbooks, but complete after 31/07.

2. Accounts for Payment 28 August (similar to the above)

ON THE RESOLUTION OF Cllr. Jenkins

SECONDED BY Cllr. Howes

IT WAS RESOLVED that the accounts for payment be approved

<b>Stanford in the Vale Parish Council Reconciliation Detail Current Account - TSB, Period Ending 31/07/21</b>								
Type	Date	Num	Name	Memo	Clr	Amount	Balance	
<b>Beginning Balance</b>								7,177.84
<b>Cleared Transactions</b>								
<b>Cheques and Payments - 13 items</b>								
Bill Pmt -Cheque	09/07/21	BACS	K.Middleton	Aquaroll (Woodland watering)	X	-72.46	-72.46	
Bill Pmt -Cheque	09/07/21	BACS	TVE Hire & Sales	Strimmer line + oil	X	-33.86	-106.32	
Bill Pmt -Cheque	16/07/21	BACS	SSE (Swalec)		X	-29.95	-136.27	
Bill Pmt -Cheque	21/07/21	BACS	Foxtail Garage Ltd	Supply+fit mower blades x3	X	-253.16	-389.43	
Bill Pmt -Cheque	23/07/21	BACS	Buildbase Ltd	Gripfill + line marking paint	X	-20.50	-409.93	
Bill Pmt -Cheque	23/07/21	BACS	P.Lewis	Bampton Gas - weedburner	X	-20.00	-429.93	
Cheque	30/07/21	BACS	D.M.Dew		X	-823.15	-1,253.08	
Bill Pmt -Cheque	30/07/21	BACS	D Rolls		X	-494.00	-1,747.08	
Bill Pmt -Cheque	30/07/21	BACS	BHSF	OH Assessment	X	-403.20	-2,150.28	
Cheque	30/07/21	BACS	HMRC - PAYE & NI		X	-246.09	-2,396.37	
Bill Pmt -Cheque	30/07/21	BACS	Penny's Garden Maint...		X	-122.50	-2,518.87	
Bill Pmt -Cheque	30/07/21	BACS	N.Middleton		X	-78.00	-2,596.87	
Bill Pmt -Cheque	30/07/21	BACS	EE Broadband		X	-36.21	-2,633.08	
<b>Total Cheques and Payments</b>							<b>-2,633.08</b>	<b>-2,633.08</b>
<b>Deposits and Credits - 2 items</b>								
Payment	01/07/21		Stanford in the Vale FC		X	600.00	600.00	
Payment	12/07/21		Scarrotts		X	120.00	720.00	
<b>Total Deposits and Credits</b>							<b>720.00</b>	<b>720.00</b>
<b>Total Cleared Transactions</b>							<b>-1,913.08</b>	<b>-1,913.08</b>
Cleared Balance							-1,913.08	5,264.76
Register Balance as of 31/07/21							-1,913.08	5,264.76
<b>New Transactions</b>								
<b>Cheques and Payments - 8 Items</b>								
Bill Pmt -Cheque	17/08/21	BACS	SSE (Swalec)			-27.59	-27.59	
Cheque	27/08/21	BACS	D.M.Dew			-823.15	-850.74	
Bill Pmt -Cheque	27/08/21	BACS	Anthony Stiff Assoc.Ltd	Amended landscape drawings		-540.00	-1,390.74	
Bill Pmt -Cheque	27/08/21	BACS	D Rolls			-527.25	-1,917.99	
Cheque	27/08/21	BACS	HMRC - PAYE & NI			-246.09	-2,164.08	
Bill Pmt -Cheque	27/08/21	BACS	N.Middleton			-78.00	-2,242.08	
Bill Pmt -Cheque	15/09/21	BACS	Sweetfuels	400litres		-318.99	-2,561.07	
Bill Pmt -Cheque	17/09/21	BACS	Smith Grant LLP	Contaminated Land Risk Assess...		-846.00	-3,407.07	
<b>Total Cheques and Payments</b>							<b>-3,407.07</b>	<b>-3,407.07</b>
<b>Total New Transactions</b>							<b>-3,407.07</b>	<b>-3,407.07</b>
<b>Ending Balance</b>							<b>-5,320.15</b>	<b>1,857.69</b>

**Stanford in the Vale Parish Council**  
**Reconciliation Detail**  
**Current Account - TSB, Period Ending 28/08/21**

Type	Date	Num	Name	Memo	Clr	Amount	Balance
<b>Beginning Balance</b>							5,264.76
<b>Cleared Transactions</b>							
<b>Cheques and Payments - 6 items</b>							
Bill Pmt -Cheque	17/08/21	BACS	SSE (Swalec)		X	-27.59	-27.59
Cheque	27/08/21	BACS	D.M.Dew		X	-823.15	-850.74
Bill Pmt -Cheque	27/08/21	BACS	Anthony Stiff Assoc.Ltd	Amended landscape draw...	X	-540.00	-1,390.74
Bill Pmt -Cheque	27/08/21	BACS	D Rolls		X	-527.25	-1,917.99
Cheque	27/08/21	BACS	HMRC - PAYE & NI		X	-246.09	-2,164.08
Bill Pmt -Cheque	27/08/21	BACS	N.Middleton		X	-78.00	-2,242.08
Total Cheques and Payments						-2,242.08	-2,242.08
Total Cleared Transactions						-2,242.08	-2,242.08
Cleared Balance						-2,242.08	3,022.68
Register Balance as of 28/08/21						-2,242.08	3,022.68
<b>New Transactions</b>							
<b>Cheques and Payments - 2 items</b>							
Bill Pmt -Cheque	15/09/21	BACS	Sweetfuels	400litres		-318.99	-318.99
Bill Pmt -Cheque	17/09/21	BACS	Smith Grant LLP	Contaminated Land Risk ...		-846.00	-1,164.99
Total Cheques and Payments						-1,164.99	-1,164.99
Total New Transactions						-1,164.99	-1,164.99
<b>Ending Balance</b>						<b>-3,407.07</b>	<b>1,857.69</b>

**15/09/21 To approve Monthly Statement of Accounts**

As received from Cllr. Lewis (RFO):

1. Monthly Statement of Accounts - July 2021
2. Monthly Statement of Accounts - as at 28 August, 2021

ON THE RESOLUTION OF Cllr. Warren

SECONDED BY Cllr. Cllr. Howes

IT WAS RESOLVED that the Monthly Statement of Accounts be approved

<b>Stanford in the Vale Parish Council</b>		
<b>Statement of Accounts - Summary</b>		
<b>As of 31 July 2021</b>		
	<u>31 Jul 21</u>	<u>30 Jun 21</u>
<b>ASSETS</b>		
Current Assets		
Cash at bank and in hand		
Current Account - TSB		
Reserves - NP	145.10	145.10
Reserves - S106	1,950.00	1,950.00
Current Account - TSB - Other	3,169.66	5,082.74
<b>Total Current Account - TSB</b>	<b>5,264.76</b>	<b>7,177.84</b>
Redwood 35 Day Savings Account		
Reserves - Play Equipment Savin	750.00	750.00
Reserves - CIL Savings	2,285.12	2,285.12
Reserves - NP Savings	3,589.05	3,589.05
Redwood 35 Day Savings Account -...	18,218.80	18,197.61
<b>Total Redwood 35 Day Savings Account</b>	<b>24,842.97</b>	<b>24,821.78</b>
Petty Cash	0.10	0.10
<b>Total Cash at bank and in hand</b>	<b>30,107.83</b>	<b>31,999.72</b>
<b>Total Current Assets</b>	<b>30,107.83</b>	<b>31,999.72</b>
<b>NET CURRENT ASSETS</b>	<b>30,107.83</b>	<b>31,999.72</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<b>30,107.83</b>	<b>31,999.72</b>
<b>NET ASSETS</b>	<b>30,107.83</b>	<b>31,999.72</b>
Capital and Reserves	0.00	0.00

<b>Stanford in the Vale Parish Council</b>		
<b>Statement of Accounts - Summary</b>		
<b>As of 28 August 2021</b>		
	<u>28 Aug 21</u>	<u>31 Jul 21</u>
<b>ASSETS</b>		
Current Assets		
Cash at bank and in hand		
Current Account - TSB		
Reserves - NP	145.10	145.10
Reserves - S106	1,950.00	1,950.00
Current Account - TSB - Other	927.58	3,169.66
<b>Total Current Account - TSB</b>	<b>3,022.68</b>	<b>5,264.76</b>
Redwood 35 Day Savings Account		
Reserves - Play Equipment Savin	750.00	750.00
Reserves - CIL Savings	2,285.12	2,285.12
Reserves - NP Savings	3,589.05	3,589.05
Redwood 35 Day Savings Account -...	18,218.80	18,218.80
<b>Total Redwood 35 Day Savings Account</b>	<b>24,842.97</b>	<b>24,842.97</b>
Petty Cash	0.10	0.10
<b>Total Cash at bank and in hand</b>	<b>27,865.75</b>	<b>30,107.83</b>
<b>Total Current Assets</b>	<b>27,865.75</b>	<b>30,107.83</b>
<b>NET CURRENT ASSETS</b>	<b>27,865.75</b>	<b>30,107.83</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<b>27,865.75</b>	<b>30,107.83</b>
<b>NET ASSETS</b>	<b>27,865.75</b>	<b>30,107.83</b>
Capital and Reserves	0.00	0.00

- 16/09/21 To consider Skate Park repairs replacement and to approve interim maintenance**  
Still awaiting quotations.  
*Item to next agenda.*
- 17/09/21 To discuss financial regulations**  
Draft financial regulations have been previously circulated by Cllr. Lewis (available at: <https://drive.google.com/file/d/11EHIPft8vz4Cr2UfVpsJywER5OgvBOe8/view>)  
Cllr. Middleton proposed the following changes:  
Section 2.2 (as amended by Cllr. Howes):  
To be revised to read:  
"As a minimum once in each quarter, a nominated bank signatory (other than the Chairman or RFO) shall validate that the balance quoted in the reconciliation report (Accounts for Payment) matches the sum held on account at that date. The nominated signatory shall report the results of the verification, including any variances or exceptions, to the council or finance committee."  
Section 5.2:  
Council to note that the reference to ruling off and initialling schedule has been deleted in the copy available through the link above.  
Section 6.4:  
The clause that "A member who is a bank signatory, having a connection by virtue of family or business relationships with the beneficiary of a payment, should not, under normal circumstances, be a signatory to the payment in question" is to be replaced with:  
"A member who is a bank signatory, having a connection by virtue of family or business relationships with the beneficiary of a payment, should declare any such connection in line with section 5.9 (disclosure of pecuniary interest)."  
Cllr. Middleton explained that the reason for this change was to avoid the council being unable to process payments in a month where multiple signatories were in receipt of reimbursements for expenditure on behalf of the council.  
Section 6.16:  
It was noted that this regulation applies to members' personal computers used to view and approve bank transactions and thus anyone who is a bank signatory needs to be aware of it.  
To be revised to read:  
"Access to any internet banking accounts ~~will~~ should be directly to the access page (which may be saved under "favourites"), and not through a search engine or e-mail link. Passwords and multi-factor authentication technologies required for internet banking must not be shared with any 3rd party, regardless how legitimate the reason might appear. ~~Remembered or saved passwords facilities must not be used on any computer used for council banking work. Breach of this Regulation will be treated as a very serious matter under these regulations.~~"  
ON THE RESOLUTION OF Cllr. Middleton  
SECONDED BY Cllr. Howes  
IT WAS RESOLVED to accept the financial regulations as amended above.  
All in favour  
The full amended copy to be sent to all Councillors.  
The regulations to be reviewed each year as part of the Annual Risk Review.
- 18/09/21 To discuss potential housing/POS allocation for Neighbourhood Plan**  
*Item to next agenda.*
- 19/09/21 To agree whether CIL Monies should be retained by District Council or transferred to the Parish Council.**

More information is required to make an informed decision.

ON THE RESOLUTION OF Cllr. Middleton

SECONDED BY Cllr. Bailey

IT WAS RESOLVED that a decision would be delegated to the Chair and Vice Chair as it is needed by 1st October.

All in favour.

- 20/09/21 To discuss/agree response on consultation on household waste & recycling**  
Individuals to be encouraged to respond but it was felt this also needed a Parish Council response.  
ON THE RESOLUTION OF Cllr. Middleton  
SECONDED BY Cllr. Cllr. Howes  
IT WAS RESOLVED that the Parish Council response be delegated to Cllr. Bailey.  
All in favour.

- 21/09/21 To co-opt Cllr. Dixon to the Village Hall Committee**  
PROPOSED by Cllr. Middleton  
SECONDED by Cllr. Howes  
IT WAS RESOLVED that Cllr. Dixon be co-opted to the Village Hall Committee.  
There was one abstention (Cllr. Dixon).  
Cllr. Dixon confirmed as the 4<sup>th</sup> Parish Council Representative.

- 22/09/21 To discuss/agree location and format (in-person/remote) of next meeting and review Covid-19 risk assessment of council business**  
ON THE RESOLUTION OF Cllr. Middleton  
SECONDED BY Cllr. Jenkins  
IT WAS RESOLVED to meet in person at the Village Hall in October but to review the location for November at the next meeting.  
*Item to next agenda.*

- 23/09/21 To discuss/approve expenditure on speeding signs**  
Many thanks expressed to Cllr. Dixon for all his research into speeding signs and progressing this along. It was agreed in principle to take the necessary next steps including collecting information and costs for ELAN speed signs, looking into the best places in the Village to place them, having another meeting with Mark from OCC.  
ON THE RESOLUTION OF Cllr. Middleton  
SECONDED BY Cllr. Howes  
IT WAS RESOLVED that Council agrees in principle to proceed the Elan speed signs, subject to identifying a suitable source of funding.  
All in favour.

- 24/09/21 To receive report of Environmental Committee**  
As read.

- 25/09/21 To receive report of Recreation & Leisure Committee**  
As read.  
There has been an offer by a locksmith to open the tennis equipment box as the key had been lost.  
Council to replace the padlock.

- 26/09/21 To receive report of Neighbourhood Plan**  
Nil.

- 27/09/21 To receive report of Millennium Green Trust**  
Meeting to be arranged.

- 28/09/21** To receive report of Public Work of Art Liaison Working Party  
Nil.
- 29/09/21** Provisional date of next meeting – 6<sup>th</sup> October 2021
- 30/09/21** Questions/comments from Parishioners  
Nil.