



**Minutes of a Meeting of STANFORD IN THE VALE PARISH COUNCIL
held on Wednesday 5th November 2025 at Stanford in the Vale Village Hall**

Present: Cllr. Lewis (chair) Cllr. Burls Cllr. Foulkes Cllr. Isaacs
 Cllr. Kent Cllr. Silk Cllr. Evans (OCC)

Claire Lewis (Clerk)

0 members of the public

01/11/25 To receive apologies

Cllr. Middleton
Cllr. Page
Cllr. Howes
Cllr. Caul (VWHDC)

02/11/25 To receive Declarations of Interest from Cllrs on any agenda item

None declared

03/11/25 To receive, approve & sign as a true record, minutes of previous meeting 1st October 2025

ON THE RESOLUTION OF Cllr. Silk

SECONDED By Cllr Foulkes

IT WAS RESOLVED that the minutes be accepted. All in favour with 2 abstentions from councillors not in attendance.

04/11/25 To receive report of County Councillor

Ongoing activities:

- Attended pop up café today
- Working on requesting that all drains are cleared. Sheards Lane is still flooding – following up with OCC – Cllr. Lewis advised that the history in the highways engagement report.
- Raising issues with the state of A417 at Mill Farm/Cottage Road/A417 at Shellingford
- Bow Farm footpath. S106 agreement needs to be enforced by Vale.
- Suggestions on Horsecroft junction safety for pedestrians received and being investigated with OCC. Cllr. Evans will contact parishioner to feed back.
- Raising requests for better transport to King Alfred’s school with school transport at OCC

Matters raised by councillors:

- A417 roadworks at River Meadow issues – BT cabinet affecting visibility splay
- Roundabout at Ware Road – still not been handed over to OCC, work required by DWH to make good before handover
- Speed limit on A417 at River Meadow – can 30 limit signs be painted on the road?

Signed.....

Date.....

05/11/25 To receive report of District Councillor
Nothing received

06/11/25 Questions/comments from Parishioners
Parishioner raised issue of underage drinking in MGT. Camera is now in place in MGT.

07/11/25 To discuss Planning Applications
a. P25/V2123/HH – Cox’s Hall – Retrospective application for fence
ON THE RESOLUTION OF Cllr. Kent
SECONDED BY Cllr. Lewis
IT WAS RESOLVED that the Parish Council makes the following comment on the application:
We acknowledge the comments provided in relation to land ownership, but we understand that land ownership is not a planning matter, but for landowners to resolve directly.

We also acknowledge that the fence sits on the edge of the conservation area; it may not be as visually appealing as vegetation, but equally management of that vegetation appears to have been an issue in the past. We do not believe there to be material harm to the conservation area or its setting.

The fence posts appear to be in close proximity to the root zone of a number of trees within the conservation area, which is unfortunate.

We acknowledge the concern of one household in relation to potential impact to visibility when exiting their driveway, but do not believe that this is sufficient grounds to merit refusal.
All in favour.

b. P25/V1787/LB – Mill Farm – External air source heat pump
ON THE RESOLUTION OF Cllr. Lewis
SECONDED BY Cllr. Isaacs
IT WAS RESOLVED that the Parish Council supports this application

08/11/25 To receive report of Chair inc. items for next agenda

- Thames Water verges – see Clerk’s report
- Parking on Church Green – **Action:** clerk to investigate a-boards
- 11th November – may not be available for wreath laying

09/11/25 To receive correspondence and Clerk’s Report
Correspondence – relevant copies are in the meeting correspondence folder

1. OALC report in folder
2. Resident of Varney Place has written to ask if they can plant a couple of trees by the Varney Close signs on highway verge.
3. Cllr. Lewis is in conversation with Thames Water about the verge reinstatement opposite the sewage works.
4. Thames Water has launched the statutory consultation for the Southeast Strategic Reservoir Option (SESRO) Project. The PC is a statutory consultee under section 42 of the Planning Act 2008. The consultation runs until 13 January 2026. **Action:** add to January agenda.
5. Correspondence regarding the S278 works on A417 in folder. Until the roadworks are adopted, navigation systems are still showing the road as 40mph.
6. Cllr. Evans (OCC) has been speaking to Highways regarding safety at the Horsecroft junction. Correspondence and further suggestions from Cllr. Lewis in the folder.
7. Goosey Lane will be shut 20-23 January from 9.30-3.30 – TTRO in folder.

8. A420 roadworks from A417 roundabout to Littleworth 17-30th November, with two-way traffic lights 09.30 – 15.30 and overnight closure on 27th and 28th November. London Road at A420 closed for duration of works.
Action: Clerk to ask for no lorries in the village sign to avoid HGV diverting through village

Clerk's report

1. AMTS asked for clerk/councillor to walk around with them for tree survey – I will do it.
2. Chasing TSB to add Cllr. Kent to signatory list. Online process fails as we have 3 signatories on account, but it doesn't inform the customer. Have paper version to email.
3. I have submitted the Public Work of Art planning application – Vale have come back asking to edit all documents to remove reference to the other stones in the project before it goes live, which I will complete this week.
4. Ongoing conversation with Scribe support about initial data import and setup to ensure that everything is in order and ready for year end.
5. Resident contacted the council with photos of two trees on the Ware Road estate being cut down, related to planning application P25/V1717/FUL. I have reported to Planning Enforcement as no trees were to be removed.
6. Recent application decisions:
 - a. P25/V1218/FUL – Mill Farm - Art studio conversion to accommodation - GRANTED

10/11/25 To approve Accounts for Payment

Stanford-in-the-Vale Parish Council

3 November 2025 (2025 - 2026)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
96	CIL Projects	21/10/2025		Current Account (TSI	Invoice 3624	QEII Landscape design lump su	ASA Landscape Architects	S	2,625.00	525.00	3,150.00
97	CIL Projects	21/10/2025		Current Account (TSI	INV-1900	QEII Architecture Stage 1-3 Pa	Jessop and Cook Architects	S	635.00	127.00	762.00
98	CIL Projects	21/10/2025		Current Account (TSI	INV-1932	QEII Architecture RIBA Stage 1	Jessop and Cook Architects	S	731.25	146.25	877.50
99	CIL Projects	21/10/2025		Current Account (TSI	P26160	QEII Surface water drainage re	HR Wallingford	S	6,000.00	1,200.00	7,200.00
100	CIL Projects	14/10/2025		Current Account (TSI		QEII Transport Consultancy Se	Motion	S	1,040.00	208.00	1,248.00
101	Jubilee Gardens	14/10/2025		Current Account (TSI		Gardening services	Penny's Garden Maintenani	X	200.00		200.00
101	Greens & Gardens	14/10/2025		Current Account (TSI		Gardening services	Penny's Garden Maintenani	X	60.00		60.00
102	S106 Projects	21/10/2025		Current Account (TSI		Lebara monthly camera data si	Lebara	S	3.32	0.66	3.98
103	Clerks Salary	31/10/2025		Current Account (TSI		Clerks Salary	Claire Lewis	X	1,383.63		1,383.63
104	Cleaning Wages	31/10/2025		Current Account (TSI		Litter picker wages	Stephen Rolls	X	177.44		177.44
105	Employer NI	31/10/2025		Current Account (TSI		Employer NI	HMRC - PAYE & NI	X	164.57		164.57
106	Employee PAYE & NI	31/10/2025		Current Account (TSI		Employee PAYE & NI	HMRC - PAYE & NI	X	164.69		164.69
107	Insurance	21/10/2025		Current Account (TSI		Parish Council Annual Insuranc	Clear Councils	X	1,417.62		1,417.62
110	Leisure & Recreation	09/10/2025		Current Account (TSI		Floodlights	Yu Energy	L	54.65	2.73	57.38
Total									14,657.17	2,209.64	16,866.81

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Lewis

IT WAS RESOLVED that the Parish Council approves the accounts for payment. All in favour.

Signed.....

Date.....

11/11/25 To approve Monthly Statement of Accounts

A Cash in Hand 30/09/2025 (per Cash Book)				A Cash in Hand 31/10/2025 (per Cash Book)			
			86,468.49				139,529.21
Cash in hand per Bank Statements				Cash in hand per Bank Statements			
Current Account (TSB)	30/09/2025	33,911.19		Current Account (TSB)	31/10/2025	77,315.73	
Savings Account (Redwood)	30/09/2025	41,948.68		Savings Account (Redwood)	31/10/2025	42,071.42	
Savings Account (Unity Trust)	30/09/2025	0.00		Savings Account (Unity Trust)	31/10/2025	0.00	
CCLA Public Sector Deposit Fund	30/09/2025	10,108.62		CCLA Public Sector Deposit Fund	31/10/2025	10,142.08	
HRBS Account	30/09/2025	500.00		HRBS Account	31/10/2025	10,000.00	
			86,468.49				139,529.21
Less unrepresented payments				Less unrepresented payments			
			86,468.49				139,529.21
Plus unrepresented receipts				Plus unrepresented receipts			
			86,468.49				139,529.21
B Adjusted Bank Balance				B Adjusted Bank Balance			

5 November 2025 (2025 - 2026)

**Stanford-in-the-Vale Parish Council
Reserves Balance
2025 - 2026**

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Earmarked					
CIL Projects	87,943.26	-355.00	42,503.31	69,271.35	114,356.30
S106 Projects	14,455.81	-24,038.00	27,508.00	24,613.00	-12,477.19
Nursery End					0.00
Security	857.08	-601.99			255.09
Neighbourhood Plan	3,734.15				3,734.15
Community Garden	1,645.00	-1,330.12			314.88
Total Earmarked	108,635.30	-26,325.11	70,011.31	93,884.35	106,183.23
TOTAL RESERVE	108,635.30	-26,325.11	70,011.31	93,884.35	106,183.23
GENERAL FUND					35,001.35
TOTAL FUNDS					141,184.58

ON THE RESOLUTION OF Cllr. Lewis
SECONDED BY Cllr. Foulkes

IT WAS RESOLVED that the Parish Council approves the monthly statement of accounts to date. All in favour.

12/11/25 To review expenditure against budget for financial year to date

Expenditure reviewed, in preparation for budget discussions next month before setting the precept.

13/11/25 To accept T&Cs for S106 commuted sum for Nursery End

ON THE RESOLUTION OF Cllr. Isaacs
SECONDED BY Cllr. Kent

IT WAS RESOLVED to accept the T&Cs and authorise the proper officer (Claire Lewis) and Peter Lewis to sign on the council's behalf

14/11/25 To consider recommendations on importing soil for phase 1 levelling and to set a budget for associated professional services

ON THE RESOLUTION OF Cllr. Lewis

Signed.....

Date.....

SECONDED BY Cllr. Isaacs

IT WAS RESOLVED to follow the permit approach with the Parish Council holding the permit. Ther permit route is expected to deliver a substantial income to the Parish Council in future years. All in favour.

ON THE RESOLUTION OF Cllr. Lewis

SECONDED BY Cllr. Isaacs

IT WAS RESOLVED to spend up to £9000 from CIL towards the application for the EA permit. All in favour.

15/11/25 To approve expenditure on plaques for commemorative trees

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Kent

IT WAS RESOLVED to spend up to £650 from CIL on 3 plaques. All in favour.

16/11/25 To approve expenditure on Parish Online subscription renewal

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Kent

IT WAS RESOLVED to renew Parish Online mapping. All in favour. **Action:** clerk to check if further discount is available via OALC

17/11/25 To approve costs for Nursery End to River Meadow footpath

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Lewis

IT WAS RESOLVED to spend up to £2,500 from CIL to create a new footpath between Nursery End and River Meadow. All in favour.

18/11/25 To approve expenditure on trees for community woodland and receive update on tree planting

PC will be planting 750 trees in the community woodland in the last weekend in November. These will be whips which have been provided at no cost to the Parish Council.

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Silk

IT WAS RESOLVED to spend up to £350 on 10-12 fruit trees in the community orchard. All in favour

19/11/25 To approve payment to MGT for annual use of Village Shield

ON THE RESOLUTION OF Cllr. Lewis

SECONDED BY Cllr. Isaacs

IT WAS RESOLVED to pay MGT. All in favour

20/11/25 To agree delegation of S106 QEII applications to QEII working group

All S106 applications will have be approved at full council so this will not be possible

21/11/25 To approve costs for tree maintenance around village

Carry over to December

22/11/25 To receive an update on move to .gov.uk email and website

- Cllr. Lewis managing – we should have a gov.uk website and clerk email soon.
- Cllr. Kent and Cllr. Isaacs will look for providers for .gov.uk email solutions as the PC may move to .gov.uk email addresses for all council.

23/11/25 To receive an update on Bow Farm to Horsecroft footpath

- 24/11/25 To receive a Millennium Green Trust update**
DWH grant of £500 received. Security cameras are in place.
- 25/11/25 To discuss improving communications on PC duties and powers**
What does the PC do – explanatory poster to be put in noticeboards.
- 26/11/25 Confidential item**
- 27/11/25 Provisional date of next meeting – Wednesday 3rd December 2025**
- 28/11/25 Questions/comments from parishioners**

Meeting finished at 10.00