



**Minutes of a Meeting of STANFORD IN THE VALE PARISH COUNCIL
held on Wednesday 1st April 2026 at Stanford in the Vale Village Hall**

Present: Cllr. Middleton (chair) Cllr. Burls Cllr. Horrobin Cllr. Kent
Cllr. Page Cllr. Silk Cllr. Howes
Cllr Evans (OCC and VWHDC)

Claire Lewis (Clerk)

0 members of the public

01/04/26 To receive apologies

Cllr. Lewis
Cllr. Foulkes
Cllr. Isaacs

02/04/26 To receive Declarations of Interest from Cllrs on any agenda item

Agenda Item 13 - Cllr. Silk works for TetraTech

03/04/26 To receive, approve & sign as a true record, minutes of previous meeting 3rd March and 16th March 2026

ON THE RESOLUTION OF Cllr. Burls
SECONDED By Cllr. Page
IT WAS RESOLVED that the minutes be accepted.

04/04/26 To receive report of County Councillor

- Recycling centre – initial feedback is increase in fly tipping of 30% since introduction; needs more data. Setting up meeting with relevant officers to make the system more flexible.
- Lane rental scheme – charging utilities when they close/partially close roads. A417 is now in scope for lane rental.
- S278 works – remedial work starts 27th April including grass sowing on the Ware Road roundabout.
- Footpaths - Bridge over Ock will be replaced this summer
- Chapel Road pavement after Priors Close – this is highway verge. Escalated on FixMyStreet to be fixed.
- A417 drain cover on Ware Road roundabout – still outstanding and bouncing between Thames Water and OCC.
- Second consultation will be issued for the quarry at Shellingford for which the PC will be a consultee. There are ancient wet woodlands in Shellingford with strong opposition to the plan from the Environment Agency.
- BT Openreach will provide full fibre to the property for the remaining properties in Stanford within the next year.
- Mobile phone signal in village – discussion on areas of the village where phone signal can be boosted – see presentation.

05/04/26 To receive report of District Councillor

Playing pitch and leisure strategy – will pick up with Cllr. Isaacs when he returns. Will set up a meeting with Tom Rice at Vale.

06/04/26 Questions/comments from Parishioners

None

07/04/26 To discuss Planning Applications

a. P26V0489FUL - Mill Farm - air source heat pump

ON THE RESOLUTION OF Cllr. Middleton

SECONDED BY Cllr. Silk

IT WAS RESOLVED that the Parish Council supports this application. All in favour.

b. P26V0544HH - 3 Church Path – single storey rear extension

ON THE RESOLUTION OF Cllr. Silk

SECONDED BY Cllr. Horrobin

IT WAS RESOLVED that the Parish Council supports this application. All in favour.

08/04/26 To receive report of Chair inc. items for next agenda

- a. To note – minutes of Planning & Finance Committee, 16 March, council's submission to the planning inspector (Cottage Farm, erection of two houses)
- b. VWDC have strengthened their recommendations relating to Stanford in the Vale for their Playing Pitch Strategy (PPS) and Leisure Facilities Strategy (LFAS) as a result of our feedback. See correspondence.
- c. Employment Committee met on 27 March and decided in consultation with the clerk that our new maintenance person should be employed as a member of staff (delegated decision, 21/03/26).

09/04/26 To receive correspondence and Clerk's Report

Correspondence – relevant copies are in the meeting correspondence folder

1. TTROs:
 - a. Bow Road closed from Chapel Road – Greenfield from 13 April for up to 3 weeks for Thames Water culvert investigation
 - b. A417 closure from High Street – Goosey 27th April to 1st May from **4am to 6pm** for surface dressing
 - c. A417 closure from High Street – Goosey 29th April overnight 9pm to 5am for Thames Water sewage cleaning
2. OALC newsletter in folder
3. OCC countryside access team have confirmed they will replace the bridge on footpath STA FP11 and place a small bridge over the ditch 'this summer'
4. Received acknowledgement email from Ware Road industrial estate regarding noise and speeding. Awaiting full response from directors.
5. Feedback received from parishioner on recycling centre booking system.
6. VWHDC notified us of S106 application for solar at Wantage leisure centre, using monies allocated to them from Nursery End.

Clerk's report

1. New handyman, Dave, started this week. He will be employed directly by the Parish Council, paid for the hours worked.
2. The Parish Council website now has a mandatory accessibility statement and all required documentation has been uploaded.
3. .gov.uk email addresses being rolled out this week.

4. Response received from Vale on Leisure and Playing Pitches strategy, with small changes to wording. Cllr. Isaccs will pick up on his return.
5. Year end – internal auditor will complete audit in May. External audit documentation (AGAR) must be submitted by 30th June.
6. Cllr. Kent is now an approver on TSB, so we have 3 approvers.
7. Yu energy have increased daily standing charge to 60p from 45p due to Transmission Network Use of System (TNUoS) charges. Cllr. Lewis has requested half hourly readings of the meter to check usage charges. We are fixed until June 2027 so will be unaffected by price rises.
8. Recent application decisions: None

10/04/26 To approve Accounts for Payment

Stanford-in-the-Vale Parish Council

01 April 2026 (2025 - 2026)

PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
180	02/03/2026		Current Account (TSI		Google Workplace Monthly sub	Google Cloud EMEA		5.90		5.90
178	02/03/2026		Current Account (TSI		Lebara monthly camera data s	Lebara		11.35	2.27	13.62
177	06/03/2026		Current Account (TSI		Floodlights	Yu Energy		132.12	6.61	138.73
183	13/03/2026		Current Account (TSI		PC and committee meetings	STTV Village Hall		29.25		29.25
181	13/03/2026		Current Account (TSI		Planning Consultancy	RPS Tetrattech		3,000.00	600.00	3,600.00
184	13/03/2026		Current Account (TSI		Annual OALC membership 26/2	OALC		565.35	113.07	678.42
188	13/03/2026		Current Account (TSI		QEII C7 CEMP	GS Ecology Limited		1,600.00	320.00	1,920.00
194	13/03/2026		Current Account (TSI		Annual OPFA Subscription	Oxfordshire Playing Fields /		62.00		62.00
179	13/03/2026		Current Account (TSI		Land registry checks	Claire Lewis (Expenses)		21.00		21.00
182	13/03/2026		Current Account (TSI		Signs for community woodland	Your Security Sign		60.38	12.08	72.46
185	13/03/2026	22/03/26	Current Account (TSI		Donation to VCI	Vale Community Impact		175.00		175.00
186	13/03/2026	20/03/26	Current Account (TSI		Donation to Clean Slate	Clean Slate		75.00		75.00
187	13/03/2026	12/02/26	Current Account (TSI		Nursery End and Church Green	AMTS Arboricultural Contra		3,700.00	740.00	4,440.00
189	13/03/2026	19/03/26	Current Account (TSI		MG hedge cutting grant	George Edwards Agricultur		500.00	100.00	600.00
195	23/03/2026	17/03/26	Current Account (TSI		Skate Park flyers	White Horse Print and Sign		65.00		65.00
196	23/03/2026		Current Account (TSI		QE2 S73 MMAA Fee	PortalPlanQuest Limited		1,070.83	14.17	1,085.00
190	27/03/2026		Current Account (TSI		Clerks Salary	Claire Lewis		1,383.63		1,383.63
191	27/03/2026		Current Account (TSI		Litter picker wages	Stephen Rolls		177.44		177.44
192	27/03/2026		Current Account (TSI		Employer NI	HMRC - PAYE & NI		164.57		164.57
193	27/03/2026		Current Account (TSI		Employee PAYE & NI	HMRC - PAYE & NI		164.69		164.69
Total								12,963.51	1,908.20	14,871.71

ON THE RESOLUTION OF Cllr. Howes

SECONDED BY Cllr. Kent

IT WAS RESOLVED to approve the accounts for payment. All in favour.

Signed.....

Date.....

Stanford-in-the-Vale Parish Council

A	Bank Reconciliation at 31/03/2026		
	Cash in Hand 01/04/2025		128,541.92
	ADD Receipts 01/04/2025 - 31/03/2026		263,560.88
	SUBTRACT Payments 01/04/2025 - 31/03/2026		392,102.80 278,981.81
	Cash in Hand 31/03/2026 (per Cash Book)		113,120.99
B	Cash in hand per Bank Statements		
	CCLA Better World Global Equity F 31/01/2026	0.00	
	CCLA Better World Cautious Fund 31/01/2026	0.00	
	HRBS Account 31/01/2026	10,019.28	
	CCLA Public Sector Deposit Fund 31/01/2026	45,554.99	
	Savings Account (Unity Trust) 31/01/2026	0.00	
	Savings Account (Redwood) 31/01/2026	52,678.88	
	Current Account (TSB) 31/03/2026	4,867.84	
			113,120.99
	Less unrepresented payments		
B	Plus unrepresented receipts		113,120.99
	Adjusted Bank Balance		113,120.99
	A = B Checks out OK		

Stanford-in-the-Vale Parish Council
Reserves Balance
2025 - 2026

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Earmarked					
CIL Funds	87,943.26	1,223.00	59,366.29	69,271.35	99,071.32
S106 Projects	14,455.81	-133,857.00	27,377.83	134,432.00	-12,347.02
Security	857.08	-615.27			241.81
Neighbourhood Plan	3,734.15				3,734.15
Community Garden	1,645.00	-341.00	1,473.29		-169.29
Public Open Spaces reserve		109,819.00	103,803.10		6,015.90
Total Earmarked	108,635.30	-23,771.27	192,020.51	203,703.35	96,546.87
TOTAL RESERVE	108,635.30	-23,771.27	192,020.51	203,703.35	96,546.87
GENERAL FUND					18,799.19
TOTAL FUNDS					115,346.06

Reserves balance includes VAT to be reclaimed

ON THE RESOLUTION OF Cllr. Burls

SECONDED BY Cllr. Kent

IT WAS RESOLVED to approve the statement of accounts. All in favour

12/04/26 To agree working group to investigate budgets and precept for 26/27

ON THE RESOLUTION OF Cllr. Middleton

SECONDED BY Cllr. Kent

IT WAS RESOLVED to set up a working group of Cllrs. Kent, Howes, Page and Foulkes to prepare quarterly proposal papers for discussion at full council meetings.

13/04/26 QEII Field Project:

a. To appoint a project manager

ON THE RESOLUTION OF Cllr. Middleton

SECONDED BY Cllr. Kent

IT WAS RESOLVED that the Council approves a budget of up to £39,000 from CIL for project management services for Phase 1, excluding disbursements. The selection of the supplier is delegated to the QEII working group, subject to 3 quotes being sought to comply with Financial Regulations. All in favour with 1 abstention.

b. To approve additional costs related to Phase 1 conditions discharge

ON THE RESOLUTION OF Cllr. Middleton

SECONDED BY Cllr. Kent

IT WAS RESOLVED to commit £3k from CIL towards to Phase 1 (£2400 towards drainage, £600 to environmental management and biodiversity net gain)

c. To approve additional costs related to Phase 2 planning permission

No relevant additional costs currently

14/04/26 To discuss/agree arrangements for the village flower boxes

- The Parish Council thanks Cllr. Burls for building and planting the new flower box on Cottage Road. Cllr. Burls will continue to look after the Cottage Road box.
- Stanford WI would be amenable to taking on management and planting of the High Street flower box. PC would pay for flowers and compost.

15/04/26 To receive an update on Wayfinder Trail

- Stones are due to be delivered in June and worked in situ
- Launch event – have been in contact with Pam Ayres
- Bow Road stone will go to Millennium Green
- Cllr. Horrobin will build the website pages linked from QR codes on the stones
- Final S106 application will go in this month
- A gazebo and a new noticeboard are included in the application.

16/04/26 To discuss vehicle parking on village verges

Cllr. Kent will investigate and report back

17/04/26 To agree organisations to invite to the Annual Parish Meeting

Neighbourhood policing team, first responders, preschool and FC.

18/04/26 Provisional date of next meeting – Wed 6th May 2026 (Annual Meeting of the Parish Council, preceded by Annual Parish Meeting at 7.10pm)

19/04/26 Questions/comments from parishioners

Fire started intentionally by a group of youths on Millennium Green on afternoon of 1st April. Police and fire brigade called. Parishioners are urged to continue to report antisocial behaviour to the police whenever witnessed.

Meeting finished at 21:10