



**Minutes of a Meeting of STANFORD IN THE VALE PARISH COUNCIL
held on Wednesday 3rd June 2026 at Stanford in the Vale Village Hall**

Present: Cllr. Horrobin (Chair) Cllr. Burls Cllr. Foulkes Cllr. Howes
Cllr. Isaacs Cllr. Kent Cllr. Lewis Cllr. Page Cllr. Silk

Cllr Evans (OCC and VWHDC)

Claire Lewis (Clerk)

1 member of the public

01/06/26 To receive apologies

Cllr. Middleton

02/06/26 To receive Declarations of Interest from Cllrs on any agenda item

- Cllr Silk Item 18 pecuniary interest

03/06/26 To receive, approve & sign as a true record, minutes of previous meeting 6th May 2026

ON THE RESOLUTION OF Cllr. Lewis

SECONDED By Cllr. Foulkes

IT WAS RESOLVED that the minutes be accepted, with abstentions from those not present at the previous meeting.

04/06/26 To receive report of District and County Councillor

District:

- Bow Road – Horsecroft footpath. VWHDC planning enforcement are not engaging in moving it forward. Cllr. Evans will raise at meeting with Leader this week
- There has been an increase in reports of fly tipping since the registration system for the recycling centre – encourage residents to report all incidents so that the impact can be measured. There has also been an increase in the amount of waste put into black bins – this is increasing the cost of waste disposal for the district.
- District Council meeting on the Joint Local Plan this month.

Full council meeting next month. Cllr Evans will ask questions about:

- Increase in black bins rubbish since the recycling centre rules in place
- Disabled facilities grant scheme
- Govt. decision on reorganisation within next couple of months

County:

- Highways Team are going to come out to look at the grass verges in Huntersfield, in particular, and to (hopefully) make some short-term repairs. The County Council has said they will look at the installation of bollards or yellow lines, in principle, but this would depend upon (1) ensuring it doesn't just displace vehicles which cause issues elsewhere and (2) funding being available, as OCC isn't currently making funding available for things like this.
- Anti-social behaviour and drug dealing: discussed with Matthew Barber (Police & Crime Commissioner) and Michael Havers (from the local Neighbourhood Policing Team). They conceded that there have been some challenges locally, including around their coverage. However, two vacant Constable positions in the local area are due to be filled this month. The police are aware of issues around drug dealing locally and have, among other things, recently done a plain-clothes operation in Stanford focused on drug issues. This will be a continued focus. Both Matthew and the local officers have offered to meet with the Parish Council.
- Thames water permit – should have been stored on Joyce's Rd – was on Church Green. No penalty. No visibility of the permit at the time work is going on
- A417 overnight closure ongoing at Shellingford
- Highways have agreed that the land outside Priors Close is their responsibility. Two officers coming out to inspect the pothole.
- Pavement repairs around the village scheduled in this financial year. Cllr Evans to pass map on to clerk.
- Councillors have been asked to nominate roads in their areas needing attention: nominated Cottage Road
- In touch with Mark Francis to try to get 30mph board on A417

05/06/26

Questions/comments from Parishioners

VWHDC Leisure and recreation strategy – needs further update to ensure that QEII properly supported.

Retired First Responder, spoke. There are no current plans to recruit Community First Responders in Oxfordshire to replace the retired responders. Training may take place later in the year. South Central Ambulance charity funds all first responders – nothing comes from the NHS. He will continue to support the defibrillators and be a Good Sam responder (for situations requiring a defibrillator). Cllr. Isaacs will write to South Central Ambulance charity.

06/06/26

To agree Personnel Committee and working groups for 26/27

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED By Cllr. Kent

IT WAS RESOLVED that the following working groups and committees will be in place for FY26/27. All in favour.

- **Personnel Committee** – Cllr. Middleton, Kent and Howes
- **QE2 working group** – Cllr. Isaacs, Foulkes, Kent, Silk, Burl, Lewis, Middleton and Horrobin.
- **Recreation and Leisure working group** – Cllrs. Page, Lewis and Middleton
- **Precept and budget working group** – Cllrs. Kent, Howes, Page and Foulkes

N.B. The precept and budget working group does not determine the precept or the budget. Its role is to provide input and recommendations to inform discussions on budget and precept held at Full Council meetings (see Minute 12/04/26). It will report back to the Full Parish Council quarterly.

07/06/26

To appoint up to 4 PC members to Village Hall Management Committee

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED By Cllr. Silk

IT WAS RESOLVED that Cllrs. Lewis and Horrobin be elected to the Village Hall Management Committee

08/06/26 To receive correspondence and Clerk's Report

Correspondence – relevant copies are in the meeting correspondence folder

1. TTROs:
 - Ongoing** – A417 overnight closures 1-5 June Cottage Road-A420 roundabout for resurfacing at Shellingford.
2. OALC newsletter in folder
3. Letter to resident on High Street regarding parking in front of MG
4. Letter received from parishioner on Huntersfield about parking issues around the village
5. Village Festival – letter asking us to confirm whether we want to take a stall. Reply required by 21st June
6. Correspondence in folder from parishioners regarding:
 1. Very large pothole outside Priors Close, on OCC highway land, which regularly floods and is dangerous. Three FixMyStreet issues have been closed with no feedback or resolution plan
 2. Cherry tree outside Priors Close has finally died and needs to be removed – it is an OCC tree. Parishioners are willing to make donation towards a new tree.

Clerk's report

1. The mower deck is not raising/dropping so cannot be used. Engineer coming out 4th June. Nursery End park very overdue a mow.
2. Coronation bench at top of High Street cleaned and repainted.
3. Handyman putting up new park and recreation area signage.
4. Internal auditor completed report with no recommendations for change. Agenda item to be added in July to formally 'receive' and consider report.
5. S106 application for remainder of PWA submitted, including noticeboards and HIAB hire.
6. Project Keystone survey on future of NALC open until 5th June
7. Planning application decisions – both granted:
 - P26/V0544/HH – 3 Church Path extension
 - P26/V0489/FUL – Mill Farm air source heat pump

09/06/26 To approve Accounts for Payment

Stanford-in-the-Vale Parish Council PAYMENTS LIST

01 June 2026 (2026-2027)

Voucher	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
35	Leisure & Recreation	08/05/2026		Current Account (TSI		Monthly Floodlight Bill	Yu Energy	L	61.77	3.09	64.86
17	Hall Hire	11/05/2026		Current Account (TSI		Village Hall Hire	SITV Village Hall	X	32.25		32.25
18	Insurance	11/05/2026		Current Account (TSI		Mower Insurance	Gallagher Insurance	X	152.54		152.54
16	CIL Projects	11/05/2026		Current Account (TSI		QEII RJBA Stage 1-3 Part 4 - 5	Jessop and Cook Architects	S	1,825.00	365.00	2,190.00
22	Contractors - Mowing	11/05/2026		Current Account (TSI		Mowing wages	Darren Rolls	X	314.40		314.40
24	Repairs & Sundries	11/05/2026		Current Account (TSI		Paints for High Street bench re	B&Q	S	35.83	7.17	43.00
27	Leisure & Recreation	11/05/2026		Current Account (TSI		Monthly camera SIM subscrip	Lebara	S	7.33	1.47	8.80
28	Other Fixed Assets	11/05/2026		Current Account (TSI		Safety signage for play parks	White Horse Print and Sign	S	285.00	57.00	342.00
19	Land Registry Checks	11/05/2026		Current Account (TSI		Land Registry check for Ock M	Claire Lewis (Expenses)	X	7.00		7.00
20	Software	11/05/2026		Current Account (TSI		MS Office desktop for clerk	Claire Lewis (Expenses)	X	13.49		13.49
21	Software	11/05/2026		Current Account (TSI		Scribe annual subscription	Scribe	S	420.00	84.00	504.00
25	Software	11/05/2026		Current Account (TSI		Google Drive subscription	Google Cloud EMEA	E	5.90		5.90
30	Cleaning Wages	22/05/2026		Current Account (TSI		Litter picker salary	Stephen Rolls	X	176.51		176.51
29	Clerks Salary	22/05/2026		Current Account (TSI		Clerk's Salary	Claire Lewis	X	1,383.63		1,383.63
32	Employee PAYE & NI	22/05/2026		Current Account (TSI		HMRC employee tax and NI	HMRC - PAYE & NI	X	210.29		210.29
33	Employer NI	22/05/2026		Current Account (TSI		HMRC employer NI	HMRC - PAYE & NI	X	164.57		164.57
34	Contractors - Mowing	22/05/2026		Current Account (TSI		Mowing wages	Darren Rolls	X	196.50		196.50
31	Handyman wages	22/05/2026		Current Account (TSI		Handyman salary	Dave Rhodes	X	72.00		72.00
Total									5,364.01	517.73	5,881.74

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Lewis

IT WAS RESOLVED that the Parish Council approves the accounts for payment. All in favour

10/06/26

To approve Monthly Statement of Accounts

1 June 2026 (2026-2027)

Stanford-in-the-Vale Parish Council

A	Bank Reconciliation at 31/05/2026		
	Cash in Hand 01/04/2026		113,120.99
	ADD Receipts 01/04/2026 - 31/05/2026		18,067.43
	SUBTRACT Payments 01/04/2026 - 31/05/2026		131,188.42 17,793.26
	Cash in Hand 31/05/2026 (per Cash Book)		113,395.16
B	Cash in hand per Bank Statements		
	Current Account (TSB) 31/05/2026	4,559.50	
	Savings Account (Redwood) 31/05/2026	53,001.58	
	CCLA Public Sector Deposit Fund 31/05/2026	45,814.80	
	HRBS Account 31/05/2026	10,019.28	
			113,395.16
	Less unrepresented payments		
			113,395.16
	Plus unrepresented receipts		
	Adjusted Bank Balance		113,395.16
	A = B Checks out OK		

Signed.....

Date.....

Stanford-in-the-Vale Parish Council
Reserves Balance
2026-2027

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Earmarked					
CIL Funds	99,071.32		9,775.00		89,296.32
S106 Projects	-12,347.02				-12,347.02
Security	241.81				241.81
Neighbourhood Plan	3,734.15				3,734.15
Community Garden	10.71				10.71
Public Open Spaces reserve	6,015.90	280.92			6,296.82
Total Earmarked	96,726.87	280.92	9,775.00		87,232.79
TOTAL RESERVE	96,726.87	280.92	9,775.00		87,232.79
GENERAL FUND					30,538.92
TOTAL FUNDS					117,771.71

General Fund reserve includes VAT owing, as accounts are I&E. VAT reclaim made on 1st June 2026 for £4.4k covering Feb-May 26

ON THE RESOLUTION OF Cllr. Lewis

SECONDED By Cllr. Isaacs

IT WAS RESOLVED that the Parish Council approves the monthly statement of accounts. All in favour.

11/06/26 To approve the external audit Accounting Statement 25/26 (AGAR Form 3)

ON THE RESOLUTION OF Cllr. Foulkes

SECONDED BY Cllr. Lewis

IT WAS RESOLVED to approve the Annual Accounting Statement. All in favour.

12/06/26 To discuss vandalism at community woodland and consider an application to the County Councillor fund

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Page

IT WAS RESOLVED to apply to the County Councillor fund for replacements and a cherry tree for Chapel Road.

13/06/26 To receive an update on the Wayfinder trail and stones placement

- Stones to be delivered on 15th and 16th June. Need to hire a HOAB and driver as the quarry's own HIAB is out of service
- Pam Ayres will be writing a poem

- Wording for the QR code being finalised
- Planned go-live on 11 July

14/06/26 **To agree skate park next steps**

We conducted a community survey between April and May 2026 to inform the planning of a new or significantly upgraded skatepark. A total of 136 responses were received from a broad cross-section of the local community, including parents and guardians (44.9%), potential skatepark users (30.1%), and local residents (23.5%).

The results present a clear and positive picture: **93.4% of respondents believe a new skatepark would have a positive impact on the local area.** Demand is strong — over two-thirds of respondents (66.9%) would visit at least weekly — and the community has articulated clear preferences around design, facilities, and safety measures.

Key headline findings:

- 93.4% of respondents expect a positive community impact from a new skatepark.
- 66.9% of respondents would visit weekly or daily.
- Scootering and skateboarding are the most popular intended activities.
- 75% of respondents identified improved lighting as the single most important additional facility.
- The previous skatepark was felt to be unsafe or very unsafe by 39% of those who used it.
- A mixed-style facility (combining street and transition elements) is the most preferred park type.
- Safety, anti-social behaviour, and park maintenance are the dominant concerns raised in open comments.
- 71.3% of respondents would walk to the skatepark, confirming its role as a local neighbourhood amenity.

Next step is to source quotes from 3 suppliers

15/06/26 **To approve expenditure on repairs to the bridge over Frogmore Brook on Hatford Path**

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Lewis

IT WAS RESOLVED to apply to the County Councillor fund to repair the bridge

16/06/26 **To approve expenditure on a self-watering planter for the High Street**

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Page

IT WAS RESOLVED to spend up to £600 on a planter and an aquaroll. All in favour

17/06/26 **To approve QEII expenditure of up to £4k on soil depth sampling of existing pitch**

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Foulkes

IT WAS RESOLVED to allocate up to £4k from CIL on soil depth sampling, subject to the information already available to the Parish Council being insufficient for the requirements of planning and/or moving and/or storing the topsoil of the QE2 Field project. All in favour.

18/06/26 **To approve QEII expenditure on additional costs for stage 2 planning application**

ON THE RESOLUTION OF Cllr. Silk

SECONDED BY Cllr. Isaacs

IT WAS RESOLVED to allocate up to £5275 from CIL for the following:

- Increase in ASA Landscape fee of £825
- Increase in TetraTech Planning fee of £2,650
- Spend up to £1,800 on a second opinion on Biodiversity Net Gain/CEMP, if the QE2 working group deems this to be necessary.

Increases are mainly but not wholly because of unforeseen complexities and knock-on consequences arising from Biodiversity Net Gain/CEMP requirements.

All in favour.

- 19/06/26 To consider/support a S106 application for SITV Village Hall Kitchen**
ON THE RESOLUTION OF Cllr. Isaacs
SECONDED BY Cllr. Foulkes
IT WAS RESOLVED to apply for S106 funding for the village hall. Majority in favour.
- 20/06/26 To discuss Ware Road noise issues**
Carry over to next month. Cllr Middleton and clerk to chase.
- 21/06/26 To discuss/agree arrangements for gardening services**
Action: Clerk to advertise and councillors to ask around for a gardener to cover the Jubilee gardens, Joyces Road and Nursery End.
- 22/06/26 To agree playground inspection schedule**
Recreation and Leisure working group will do weekly visual checks and log these checks. This is a condition of the insurance policy.
- 23/06/26 To receive update on Thames Water remediations to High Street verge**
Still outstanding. Next step is to consider going through small claims court for the cost of reinstating the verge.
- 24/06/26 To receive an update on the cycle path to Faringdon**
Defer to next meeting
- 25/06/26 To receive a Millennium Green update**
Action: Cllr. Isaacs to schedule meeting with school, Police and Crime Commissioner and Police
- 26/06/26 To consider a screening of the National Emergency briefing**
Action: Cllr. Foulkes to speak to the Film Club
- 27/06/26 To approve training requests**
ON THE RESOLUTION OF Cllr Horrobin
SECONDED BY Cllr. Kent
IT WAS RESOLVED to spend up to £100 on training. All in favour.
- 28/06/26 Provisional date of next meeting – Wednesday 1st July 2026**
29/06/26 Questions/comments from parishioners
Action: Clerk to pencil in a Finance and Planning meeting for 5th August

Meeting finished at 21.55